

2018 BODY CORPORATE SEARCH REQUEST

From		Your Order No
------	--	---------------

Company:

Address:

Ph:

Fax:

Email:

To	 <p>Cairns Search Agents ABN 58 124 031 341 PO Box 558 Edmonton Qld 4869 07 4056 8161</p>
----	---

Email: sales@cairnssearchagents.com.au

By Fax 07 4056 8166

Please search the body corporate records and supply:



Disclosure Statement plus additional information
(BCCM Act section 206 AND section 223)

(inc GST)

\$150.00

EXTRAS



Copy Of Pool Safety Certificate (Form 23)

(inc GST)

\$15.00



Copy Plans (BUP/SP/GTP) *subject to availability add*

(inc GST)

\$25.00



Copy Community Management Statement

(inc GST)

\$45.00



Urgent Search - surcharge *if applicable add*

(inc GST)

\$25.00

Plus sundries, photocopying, faxes, postage, travel outside the Cairns CBD* as applicable

***(example: books held Port Douglas add \$170.00)**

Terms Strictly 14 days*

**These prices only apply when payment is received within 14 Days,
a 25% penalty applies if trading terms are not met..*

Please Note - Results will be emailed with invoice.

Note: STANDARD searches are normally delivered within 2 working days of request.

If *URGENT request; result will be emailed within 24 hours (next working day)

We will acknowledge your request as soon as possible after receipt

Authority from Owner/Agent/Solicitor

To the Body Corporate Manager/Secretary -

Pursuant to S205(2) of the Act I hereby request and authorise Cairns Search Agents to search the Body Corporate records to produce Report and Disclosure Statement in respect of the belowmentioned Lot/s:

Lot No:	Unit No:	BUP/SP/GTP:
Name Of Units:		
Address of Units:		
Owner's Name:		
Body Corporate Manager if Known:		

We undertake to pay your fee within 14 days of receipt of your invoice and understand and accept that a 25% penalty will apply to overdue invoices.

This request is Authorised By:

(Owner/Agent/Solicitor)

Date: